





# DHAKA CITY COLLEGE

(ESTD. 1957)

Road No. 2, Dhanmondi, Dhaka-1205, Bangladesh. Phone : 58610294; Fax : 9675529  
www.dhakacitycollege.edu.bd



**Prof. Dr. Syed Modasser Ali**  
**Chairman**  
**DHAKA CITY COLLEGE**

## Message of the Chairman

Dhaka City College is one of the leading educational institutions in Bangladesh. This half century old institution has been evolving over time. Dhaka City Night College was established in the 1950s at West End High School. After conducting classes in Dhaka College as a night college for some time, the college was established in its present position. Located in the heart of Dhaka metropolis, Dhaka City College is a choice of huge number of students. Every year a large number of students from HSC— Humanities, Science and Business Studies groups pass with a good result. Conducive environment for HSC, Honors and Masters has been made possible by the sacrifice and hard work of teachers and staff. Students from different disciplines will build the desired golden Bengal as envisioned by the father of the nation, Bangabandhu Sheikh Mujibor Rahman. I believe that Dhaka City College will be moving forward through imparting proper education.



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**Professor Bedar Uddin Ahmed**  
**Principal**  
**DHAKA CITY COLLEGE**

## Message of the Principal

The development of a country is guided by the development of standard educational institutions. The half-century-old Dhaka City College has glorified its tradition by producing ideal students. The institute has been successfully fulfilling the main responsibility of teaching at different stages of higher education starting from higher secondary class. In the last one decade, Dhaka City College has achieved special excellence in higher education. Honors and Masters courses in Accounting, Management, Marketing, Finance and Banking and English are offered at this institute. Moreover, from the academic year 1999-2000, B.B.A. and an Honors course in Computer Science and Engineering and MBA from the 2002-2003 academic year. Economics department has been introduced in this college from 2012-2013 academic year and Bangla department also started its journey from 2019-2020. With the increase in the size of the college, our responsibilities have also increased. Our dream is to make Dhaka City College an ideal educational institution, out of which honest, dedicated, responsible, disciplined and knowledgeable students will be useful. All these arrangements and efforts will be successful only if these students are established in their career and can do something for the welfare of their family, society, country and above all people. An ideal educational institution also has a very important role to play in this. I believe that everyone involved in Dhaka City College has a healthy mentality to perform its duties with honesty and devotion. I sincerely believe that an ideal educational institution will have specific activities and logical rules to carry out smoothly. I believe the glory of Dhaka City College will remain intact with the coordinated efforts of all.



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## **Chapter 01: Introduction**

### **Brief history of Dhaka City College**

Dhaka City College was established in 1957 with a commitment to ensure high academic standards and contributing in the building of an educated nation fit to address the challenges ahead. We aim not only to offer our students the best learning opportunities but also to provide an excellent base for building careers and playing valuable roles in the society. In pursuit of its vision, Dhaka City College is striving to produce outstanding graduates with high standard of creative, analytical, articulate, managing and adaptable quality with a lifelong passion for learning.

### **Vision and Mission of Dhaka City College**

The mission of the Dhaka City College is to excel in providing higher education in Bangladesh keeping in view the challenges of the twenty first century. As a 'Centre of Excellence' it aims to attract promising students from various disciplines and help them bloom with all their potentials. Main focus to the mission of Dhaka City College is to provide the students with opportunities, resources and expertise to achieve academic, personal and career goals within a stimulating and supportive environment. The College is committed to developing human resources by sharpening creative thinking of students.



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## Chapter 02: Overview of the College (Institutional and academic)

College Introduction: At the beginning of the 21st century, today's Dhaka City College, located on Dhanmondi Road No. 2, the heart of the capital, was established in 1957 as Dhaka City Night College.

The College is currently being run with the sincere efforts and proper guidance of Professor Dr. Syed Modasser Ali, Renowned ophthalmologist, former health adviser to the Prime Minister and respected educational personality, and the efficient management and supervision of the esteemed members of the Governing Body. Dhaka City College is playing a positive role in the national progress by developing self-confidence and human consciousness among the students through the expansion of education.

### 2.1 Governance and Teaching Structure

#### Administrative structure

Dhaka City College is a private educational institution. Here, Higher Secondary, Bachelor (Pass) and BBA Honors in Accounting, Management, Marketing, Finance & Banking, B.A. Honors English, BSS (Honors) Economics, B.Sc. Honors-in-Computer Science & Engineering, Bachelor of Business Administration (BBA Professional) and postgraduate courses are offered in various disciplines. The college is governed by a governing body constituted in accordance with the rules and regulations of the National University. The governing body sets all the policies related to the college and the college is run according to all those policies.



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The Governing Body of Dhaka City College consists of the following members:

Sl. No.	Name of the Members	Designation
01.	Professor Dr. Syed Modasser Ali	Chairman Governing Body
02.	Advocate Quazi Murshed Hossain Kamal (Nominated by National University)	Member
03.	Professor Md. Shamsul Huda Director, DSHE (College & Admin) Dhaka (Nominated by DG)	Member
04.	Mr. Md. Al Masud Karim Deputy Controller of Examinations (Nominated by BISE, Dhaka.)	Member
05.	Professor A.B.M. Belal Hossain Bhuiyan (Guardian representative)	Member
06.	Mr. A.K.M. Amirul Islam (Guardian representative)	Member
07.	Mr. Md. Ruhul Amin Mozumder (Guardian representative)	Member
08.	Mr. Kamal Sharif (Benevolent member)	Member
09.	Prof. Atam Hossain Chowdhury (Teachers' representative)	Member
10.	Prof. G. M. Ferdous (Teachers' representative)	Member
11.	Dr. Gafura Nasrin (Teachers' representative)	Member
12.	Prof. Bedar Uddin Ahmed Principal	Member-secretary

The college administrative structure for the implementation of the said policies has been arranged as follows:

**Principal:** The Principal is the executive head of the college. He conducts the academic and administrative functions of the college in the light of the decisions of the governing body.

**Vice-Principal:** Assists in administrative and academic work as directed by the Principal.

**Head of Department/Co-ordinator:** In order to assist the Principal in performing academic duties in all the subjects on which Honors and Masters Courses have been introduced, one teacher from each subject is given additional responsibility of head of the department for two years. In order to assist the Principal in the smooth execution of the academic



functions of the Honors in Computer Science and Engineering course, and B.B.A. Professional, one teacher is assigned as the co-ordinator for each course.

(i) Professor in-charge of Class supervision: Two teachers are assigned to supervise the class for one academic year.

(ii) Conducting Examinations: A three member exam committee is formed to conduct college internal examinations such as class tests, semester examinations, preparatory examinations or model tests and board and university examinations.

## 2.2 Teaching staff and supporting staff

### Administration and Designations of Teaching Staff

Designations	Status
Principal	1
Vice principal	-
Ph.D.	8
Professor	29
Associate professor	52
Assistant professor	68
Lecturer	56
Demonstrator	13
Total Teaching Staff	218
Office Staff	
Office Staff	21
CSE Lab Technician	4
4 <sup>th</sup> Class Staff	65
Total Office Staff	90



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## 2.3 Students statistics

Departments and Students enrolled: Honors and Masters

Discipline	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	Total Male/Female Students		Total Students
					Male	Female	
1. Bangla	016	00	00	00	00	016	016
2. Economics	040	41	53	73	00	207	207
3. English	89	100	122	153	00	464	464
4. Accounting	128	113	157	209	00	607	607
5. Management	093	106	159	170	00	528	528
6. Marketing	053	043	156	190	00	442	442
7. Finance and Banking	103	088	164	211	00	566	566
8. B.B.A Professional	365	300	316	230	648	523	1171
10.CSE Professional	189	174	164	101	319	309	628
					967	3662	4629
Total Hons Student							

Masters (Final Year)							
1. Accounting	124			09	115	124	
2. Management	121			06	115	121	
3. Marketing	105			11	94	105	
4. Finance and Banking	096			05	91	096	
5. English	034			03	31	034	
6. Economics	05			02	03	05	
7. MBA Professional	1 <sup>st</sup> Sem : 45		2 <sup>nd</sup> Sem :49		42	52	94
8. MSc. in CSE	1 <sup>st</sup> Sem : 12		1 <sup>st</sup> Sem : 05		7	10	17
Total					85	511	596
Grand Total (Hons + Masters)					1052	4173	5225





## 2.4 Result summary :

Honours Results of 2018 Examination						
Discipline	No. of students appeared	CGPA (4 point scale)			Total no. of students passed	Pass Percentage
		3.81 – 3.00	2.99 – 2.66	Others		
Accounting	185	125	31	01	185	100%
Management	143	109	18	14	141	98.60%
Marketing	160	136	24	00	160	100%
Fin. & Banking	166	159	07	00	166	100%
English	147	40	66	25	131	89.11%
Economics	43	17	10	05	32	74.41%

Masters Results of 2017 Examination						
DISCIPLINE	No. of students appeared	CGPA (4 point scale)			Total Passed	Pass Percentage
		4.00 – 3.50	3.49 – 3.00	≤ 2.99		
Accounting	89	11	54	24	89	100%
Management	38	00	33	5	38	100%
Marketing	29	02	17	10	29	100%
Finance & Banking	85	24	61	00	85	100%
English	20	00	09	11	20	100%

## 2.5 Key Academic Statistics

Category	Pass percentage
Honours level Pass rate	93.70%
Masters level Pass rate	100%
Teacher-student ratio	1:35
Male-female student ratio	1:4
No. of stipend and scholarship recipient students	63
Students obtained grants from poor fund	875



## 2.6 Financial Assistance Status

During the year 2019-20 a total of Tk. 43,99, 238 (Forty Three Lac Ninety Nine Thousand Two Hundred Thirty Eight Only) were granted to 938 students as stipend for outstanding performance and as tuition waiver from college poor fund.

## 2.7 Infrastructure

Physical infrastructure	
Features	Status
Total Area in	3.94 Acres
Physical Structure	0.88 Acres
Size of open space	3 Acres
Playing Field	Yes
Ponds/Water Body	No
Garden	Yes
Boundary Wall	Yes

## 2.8 Other Infrastructure

Category	Status
Number of classrooms	85
Computer Lab (Hardware)	1
Computer Lab (Software)	2
Computer Lab (Network)	1
Seminar Library	2
Central Library	1
Auditorium	1
Common Room	1
Departmental Room for Teachers	17
Girls Common Room	1
Toilet facilities for female students	29
Toilet facilities for male students	15
Internet access facilities	40%
Digital teaching facilities in classrooms	27
Wifi / hotspots	33
Motor vehicles	3



## Chapter 03: Highlights of the Year

### Key Achievements and Highlights of the year of the college

The results of the students of all departments were excellent. Co-curriculum and various skill development activities are conducted throughout the year.

### 3.1 Key Achievements and Highlights of the year for each Department

Honours Results of 2018 Examination						
Discipline	No. of students appeared	CGPA (4 point scale)			Total no. of students passed	Pass Percentage
		3.81 – 3.00	2.99 – 2.66	Others		
Accounting	185	125	31	01	185	100%
Management	143	109	18	14	141	98.60%
Marketing	160	136	24	00	160	100%
Fin. & Banking	166	159	07	00	166	100%
English	147	40	66	25	131	89.11%
Economics	43	17	10	05	32	74.41%

Masters Results of 2017 Examination						
Discipline	No. of students appeared	CGPA (4 point scale)			Total Passed	Pass Percentage
		4.00 – 3.50	3.49 – 3.00	≤ 2.99		
Accounting	89	11	54	24	89	100%
Management	38	00	33	5	38	100%
Marketing	29	02	17	10	29	100%
Finance & Banking	85	24	61	00	85	100%
English	20	00	09	11	20	100%



### 3.2 Highlights of Co-curricular Activities of the year

Following co-curricular activities were performed by the college and its students throughout the year:

1. Participating in International Webinar an African literature today by the department of English
2. Participating in International Webinar on Hegemony of English by the department of English
3. Ice Breaking program were arranged by the department of BBA (Professional) for the fresher students
4. New product development competition
5. Business Idea Development competition
6. Contemporary English Skill Development
7. Internal Programming Competition 2019 by the department of CSE for its students
8. Annual Milad Mehfil
9. Annual Indoor Games Competition
10. Annual Outdoor Games Competition
11. Industrial tours by most of the departments for their respective students were conducted throughout the year.

### 3.3 Key Achievements and Highlights of the year of Institutional Development Grants (IDG)

Following 04(Four) RFQs and 05(five) OTMs are in progress

SL No	Description	Estimated Amount (Taka in Lac)	Method	Status
G1	Procurement of Computer & IT equipment for IDG Office	5.00	RFQ	On going
G2	Procurement of Furniture & Fixture for IDG Office	3.00	RFQ	On going
G3	Digital Notice Board	5.00	RFQ	On going
G4	Procurement of Furniture for the Departmental rooms, Classrooms, Library and Labs	28.00	OTM	On going
G5	Computer and IT equipment for the ICT lab, Multifunctional Language lab and Departments	45.00	OTM	On going
G6	Smart Board and Multimedia Projector	80.00	OTM	On going
G7	Classrooms Sound System	25.00	OTM	On going
G8	Books and journals for Library	5.00	RFQ	On going
W1	Refurbishment of Departmental Rooms, Classrooms Library & Labs	40.00	OTM	On going



## Chapter 04: Teachers Status

### 4.1 Overview of Teaching Resource Personnel of the College

Name of the Department	Ph.D.	Professor	Associate Professor	Assistant Professor	Lecturer & Demonstrator	Male	Female	Total
Accounting	-	5	7	3	2	12	5	17
Management	-	5	7	4	-	9	7	16
Marketing	2	3	7	3	3	6	10	16
Finance & Banking	-	-	3	6	6	8	7	15
BBA (Professional)	-	-	2	9	7	9	9	18
CSE	-	2	5	7	7	10	11	21
Statistics	-	2	2	2	-	5	1	6
Geography	-	-	-	-	1	1	0	1
Mathematics	-	-	3	5	6	11	3	14
Biology	1	1	1	2	7	8	3	11
Chemistry	1	1	1	2	6	9	2	11
Physics	-	2	-	4	5	9	2	11
Psychology	-	-	-	-	2	0	2	2
English	1	5	8	7	4	9	15	24
Bengali	1	-	3	6	5	6	8	14
Economics	-	1	-	5	3	3	6	9
Islamic history	-	-	1	-	1	1	1	2
Philosophy	-	-	-	1	1	1	1	2
Political Science	2	-	1	1	3	3	2	5
Social Works	-	1	-	1	-	0	2	2
Islamic Studies	-	1	-	-	-	1	0	1
<b>Grand Total</b>								<b>218</b>



## 4.2 Teachers Development Initiatives

### Professional Development Program (Teacher Trained)

#	Teacher Name	Designation	Training
01	Dr. Md. Abdul Hai	Professor	PPR Training at Engineering Staff College (Gazaria)
02	Dr. Gazi Ibrahim Al Mamun	Assistant Professor	“Master Trainer Training” 2 <sup>nd</sup> Semester (module 2)
03	Mr. Mohammad Masudur Rahman	Associate Professor	CEDPIPMU/CPD Training-0112019-53
04	Mr. Md. Abdul Mannan Molla	Professor	CEDPIPMU/CPD Training-0112019-53
05	Mr. Md. Abdul Mannan Mondal	Professor	CEDPIPMU/CPD Training-0112019-53
06	Mr. S.M. Tariful Islam	Associate Professor	MA in Education for Master Trainers Cohort 3 and 4, Dissertation
07	Mr. Mohammad Jamal	Associate Professor	MA in Education for Master Trainers Cohort 3 and 4, 2 <sup>nd</sup> Semester
08	Kamrul Hasan	Assistant Professor	MA in Education for Master Trainers Cohort 3 and 4, Dissertation
09	Mr. Mohd. Mosharraf Hossain	Assistant Professor	Master Trainers’ Training Course University of Nottingham in Malaysia Campus (UNMC)
10	Mr. Dulal Kumar Banik	Associate Professor	Master Trainers’ Training Course University of Nottingham in Malaysia Campus (UNMC)
11	Muhammad Istiaque Hasan	Assistant Professor	Master Trainers’ Training Course Completed University of Nottingham in Malaysia Campus (UNMC)



## Chapter 05: Financial Report

### 5.1 Summary of Annual Revenue as per Budget 2019-2020

Nature	Income	Expenditure
Revenue	496,951,050.00	485,054,000.00
Development	104,493,550.00	165,688,171.00
Total	601,444,600	650,742,171
	BDT Sixty Crore Fourteen Lac Forty Four Thousand Six Hundred	BDT Sixty Five Crore Seven Lac Forty Two Thousand One Hundred Seventy One

### 5.2 Summary of Annual Revenue

Particulars	Annual Audit Report 2019-2020	
As per Audit Report 2019-2020	Total Revenue Collection	
	Total Collection including Tuition Fee and others	Tuition Fee and others
	501,282,438.00	462,445,988.00

### 5.3 Status of Annual Audits:

After the end of every financial year internal audits are conducted under involving two senior teacher and then independent audits are conducted under authorized Chartered Accountants firm as per College Governing Body decision.



## Chapter 06: Conclusive Remarks

### 6.1 Overall Assessment of performance of the last year and key Targets of the next year

Overall Assessment of performance of the last year	Key Targets for next year
Due to COVID-19 overall performance of the college is also hampered partially.	To achieve better results in all departments with co-curriculum activities.  To complete 4 (four) RFQs and 5(five) OTMs packages as per schedule.

### 6.2 Key challenges and risks of the college

1. Corona pandemic 19 seriously hampered the normal activities of the college.
2. Bangladesh is suffering from global pandemic situation caused by COVID-19. Uncertainty prevails in the education sector of the country due to the closer of normal academic activities of educational institutions. Meanwhile, the Ministry of Education issued an order to continue the online teaching program. Accordingly, Dhaka City College has chalked out a program to take classes for the students of all levels. But some challenges hindered the program such as lack of training of the teachers about online class taking, the teachers were not prepared to use computer devices to conduct online classes and the students were almost puzzled to adjust with this new method of teaching. Moreover, unstable internet connectivity also hampers the online teaching program. On the other hand, students attending classes from their village home experience some technical issues.
3. Present curriculum sometimes is not enough to meet the knowledge demand for the job market and causing students unemployment.
3. Normal flow of revenue was seriously hampered. If this present situation continues, it will be difficult for the college to pay the monthly salary and other financial benefit to the incumbents.





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## 6.3 Recommendations

1. Advancement of the National University Curriculum is vital to meet the challenges of 21<sup>st</sup> Century.
2. Implementation of multifaceted training and educational program for enhancing the capacity of the teaching staff concerned.
3. Initiatives may be taken by the National University for improving the scope of academic and applied research at college level.
4. Close monitoring and supervision of IDG sub-projects are needed to ensure the time-bound success of the program.
5. Long-term policies should be taken up for further continuation of the on-going skill development programs for the graduates of the National University.

  
24.02.2021  
(Professor Bedar Uddin Ahmed)  
Principal & IDGM  
Dhaka City College  
Dhaka  
(Professor Bedar Uddin Ahmed)  
Date : ..... Principal.....  
Dhaka City College  
Dhaka



Professor Dr. Syed Modasser Ali addressing on the Victory Day program.



Professor Bedar Uddin Ahmed delivering a speech on Freshers' Reception Program



Observing International Mather Language Day



Dr. Syed Modasser Ali is welcoming guests on Victory Day Program



Guests and students are presenting National Anthem in unified voice



Guests and students are presenting National Anthem in unified voice



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Students attending the annual Milad Mahfil



Guests and teachers at the annual Milad Mahfil



Prof. Dr. Sayed Modasser Ali, welcoming the judge guests on National Children's Day



Little kid attending the drawing competition arranged to celebrate the National Children's Day



Children participating the National Children Day



Chairman and Principal distributing gifts to the winner at the drawing competition



Dhaka City College is paying tribute to the National Shahid Minar on International Mother Language Day



Dhaka City College is paying homage to the Father of The Nation on national mourning day



Opening ceremony of the annual Indoor Games Competition



Students enjoying the annual Indoor Games Competition



Prizes are distributed to a winner student on the annual Indoor Games Competition



Students enjoying the annual Indoor Games Competition



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Honourable Chairman and Principal welcoming the guests on the annual Outdoor Games competition



Winners of an event are saluting the audiences on the annual Outdoor Games competition



Dhaka City College is celebrating the National Tree Plantation Week



Participating students at the Workshop on Communicative English for Business Students



Participating students at the Workshop on Environmental Awareness



Students participating on Green School Campaign



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Students' Innovation on New Product Development Competition



Participating students at the Workshop on Environmental Awareness



IDG CEDP Contract Signing Program



Dhaka City College IDG Sub-project office



Nadia Furniture Factory Visit before procurement



CEDP team led by PD A.K.M. Mokhlesur Rahman Visiting IDG CEDP DCC Subproject



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Monitoring & Evaluation team of CEDP led by Prof. Ms. Rokhsana Alim visiting Subproject office



CEDP team led by PD A.K.M. Mokhesur Rahman Visiting IDG CEDP DCC Subproject



College authority visits the newly acquired land in Purbachal



Construction work of Boundary wall of the land at Purbachal



Outer view of the Dhaka City College Building



Outer view of the Dhaka City College Building